



GUNNISON WATERSHED SCHOOL DISTRICT

Driven to Be the Difference

REQUEST FOR RECORDS

NOTE: Permanent student enrollment will be approved once records are received and reviewed by district administration.

Name of Student _____ DOB _____ Grade _____

Name of School Last Attended _____ Public or Private _____

Mailing Address of School _____ City _____ State _____ Zip Code _____

Phone Number of School _____ Registrar's Email or Fax Number of School _____

Parent Signature _____ Date _____

- TO BE COMPLETED BY TRANSFERRING REGISTRAR -

PLEASE SEND THE FOLLOWING:

- Attendance Records
- Discipline Records / Behavior Plan – if applicable
- ALP / Response to Intervention / 504 Plan / IEP (Initial, Triennial and most recent IEP) – if applicable
- Health / Immunization Records
- Test Data / Standardized Test Scores
- Official Transcript

PLEASE ANSWER THE FOLLOWING QUESTIONS AND SIGN BELOW:

1. Has this student ever been expelled from your school? _____ Yes _____ No
If yes, include dates of expulsion _____
2. Has a threat assessment ever been completed on this student? _____ Yes _____ No
3. At the time of withdrawal, was the student in Special Education? _____ Yes _____ No
If yes, please send records to: **Special Services**
800 N. Boulevard Street
Gunnison Colorado, 81230
4. At the time of withdrawal, was the student on a 504 Plan? _____ Yes _____ No
5. Did this student have free or reduced meals eligibility? _____ Free _____ Reduced _____ No

Transferring Registrar / Counselor Signature: _____

Please send records to: **Gunnison Community School**
1099 N. 11th Street
Gunnison, CO. 81230
ATTN: Hannah Hanson

Fax: (970) 641-7739
Email: hhanson@gunnisonschools.net